



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	BAPUMIYA SIRAJODDIN PATEL ARTS,COMMERCE & SCIENCE COLLEGE, PIMPALGAON KALE
• Name of the Head of the institution	Dr. Israr Ahmad Raja
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07276350890
• Mobile No:	9834048750
• Registered e-mail	bspatelcollege378@gmail.com
• Alternate e-mail	medrraja@gmail.com
• Address	Bapumiya Sirajoddin Patel Arts, Commerce and Science College, Kurha Road, Pimpalgaon Kale, Ta. Jalgaon Jamod Dist-Buldana. Maharashtra-443403
• City/Town	Pimpalgaon Kale
• State/UT	Maharashtra
• Pin Code	443403
2.Institutional status	
• Type of Institution	Co-education

• Location	Rural												
• Financial Status	Grants-in aid												
• Name of the Affiliating University	Sant Gadge Baba Amravati University, Amravati												
• Name of the IQAC Coordinator	Dr. Quazi Syed Azharuddin												
• Phone No.	07276350890												
• Alternate phone No.	8999534520												
• Mobile	8411906775												
• IQAC e-mail address	iqac.bspcpk@gmail.com												
• Alternate e-mail address	quazi.azhar@rediffmail.com												
3.Website address (Web link of the AQAR (Previous Academic Year)	http://bspatelcollege.com/Resources/Downloads/download_1647402769.06469_AQAR_19-20.pdf												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	http://bspatelcollege.com/Resources/Downloads/download_1644939174.17592_Revised_Academic_Calendar_2020-21.pdf												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.02</td> <td>2018</td> <td>02/11/2018</td> <td>01/11/2023</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.02	2018	02/11/2018	01/11/2023
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B	2.02	2018	02/11/2018	01/11/2023								
6.Date of Establishment of IQAC	01/09/2017												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Nil	Nil	Nil	Nil	Nil		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
Nil	Nil	Nil	Nil	Nil									

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1) Participation in National Institutional Ranking Framework (NIRF) 2) Participation in Unnat Bharat Abhiyan 3) Arranged webinar under women development cell 4) 2f and 12b proposal submitted . 5) Formation of Entrepreneurship development cell & Research promote cell</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Proposal for adoption of a village under (Unnat Bharat Abhiyan)	The college adopted five villages under (Unnat Bharat Abhiyan)
College participation in national institution ranking framework(NIRF)	The upload is successfully done and thus the institution completed its procedure for NIRF
Review of the college website	In the beginning of each academic year the institutional website has to be upgraded and modified by Dr Noor Mohammad
To promote ICT and e-content among the faculty	It was resolved that every department should make use of all ICT tools in regular teaching
Learning ability test	Learning ability tests are conducted by various department through online mode
Celebration of world wetland day	Celebrated of world wetland day by department of botany and zoology
Online seminar for science students	Various departments conducted the online seminar as part of internal assessment
Quality enrichment programme for teaching and non-teaching	The various Quality enrichment programme for teaching and non-teaching staff was conducted by IQAC
Promote capacity enhancement programme for students development	Various departments conducted capacity enhancement programmes for the students
Certificate course for Yoga	Successfully conducted yoga certificate course by department of physical education and sports
Expert talk on women's rights in property	Women's development cell has conducted on women's rights
13.Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	07/03/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	02/02/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1

03

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 783

Number of students during the year

File Description	Documents
Data Template	View File

2.2 Minority status

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 176

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 28

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 37

Number of Sanctioned posts during the year

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	03
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	783
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	Minority status
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	176
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	28
File Description	Documents
Data Template	View File

3.2	37
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	Class room 24 and 01 seminar hall
Total number of Classrooms and Seminar halls	
4.2	1,83,78,612
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	55
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For the effective implementation of the curriculum along with the broad vision and goals of college, our institution follows curriculum designed by Sant Gadge Baba University, Amravati. The institution mainly focuses on the holistic development of all the students who are from rural and tribal areas through the curriculum prescribed by the university. Departmental meeting is held at the start and end of semesters to discuss and plan in advance for the execution of course in the semester beginning. Teachers prefer the activity based teaching in the class room, by using innovative skills and action research in the class and campus. Subject teachers organize study tours, field visits, practical sessions for enhancing their fundamental concepts and knowledge of respective subjects. Different competitions like mathematical rangoli, group discussion, skill development programs, poster presentation are organized related to the syllabus and current issues to understand the curriculum more effectively for the students. Tutorials are an essential part of

the theory courses, where teachers deliver to the student weekly additional guidance. Different committees are formed at college level to prepare guidelines, provide directions and regularly monitor the efficiency of same throughout the session. The college infrastructure and facilities are being upgrading continuously to suit the needs of curriculum. The college has well equipped laboratories and classrooms with projection facility for both faculty and students. College has mentor-mentee programme which enable the student, to provide feedback to teachers on curriculum issues, college infrastructure and administrative matters.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the Incharge at the beginning of each academic year in accordance with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website, displayed in prospectus. It is updated and revised with respect to any changes suggested by the university. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence. Time-table Coordinator of college prepares the time table as per the guidelines of affiliating university for the number of credit hours for each subject and the academic calendar prior to the start of the academic year. Time-table is displayed on notice boards of every department, college wise and department wise. After the allocation of subjects to faculty, teaching plan is prepared. It also contains the assignments which is displayed on every scheduled date of academic calendar. Detailed Examination schedule is announced in advance by respective HODs. To maintain further compliance, exam sheets are checked within three days after the commencement of each examination. In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the pre university examinations. The question papers of internal exams are prepared by concerned faculties and is approved by head of the department. The answer sheets are cross checked in each department to ensure transparent and unbiased evaluation. In addition to the tests, the assignments, seminars, projects are the part of Continuous

Internal Evaluation. Assignments are provided to students and solutions are submitted by them within given time. Every teacher conducts regular class tests consisting of MCQs on the related topic for practice and revision with the help of Google forms. The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards. At the end of academic session students submit their feedback to evaluate the teachers through online feedback forms maintaining complete anonymity Each Head of the Department monitors the course coverage, student attendance and assignment provided for every subject. Remedial classes are conducted for weak students who fails in examinations.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Nil

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

20

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

20

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs the courses in Arts, Commerce and Science stream designed by Sant Gadge Baba Amravati University, Amravati which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. Environmental Studies is a compulsory subject for all under graduate second year students, related to Environment and Sustainability which includes the chapters such as, Scope & Nature of Environmental Science, Natural Resources, Bio-Diversity, Pollution, And Social Issues & Population. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters, poems and co-curricular activities. The departments conduct following activities. Chemistry department organized Poster Competition on Ozone Day, Science day etc. Zoology department celebrated Wild life week, Bird week. Botany department conducted Tree Plantation. Physics department arranged online guest lecture on Hydrogen as a fuel and e-vehicle. NSS Unit organized Cleanliness drive under Swaccha Bharat Abhiyan. Additionally, our institute organized webinar on Women empowerment and social views through established women development cell. The Internal Complaint Cell is for prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students to conduct awareness campaign. Besides the syllabus, the institution organized programs to inculcate human values in students and staffs by arranging Blood Donation Camp. NSS unit is very active and regularly arranged social and cultural activities. Career Guidance and Placement Cell organize guest lectures regularly as per the requirements of industry. The college works with the objective of generating Social awareness among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

05

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://bspatelcollege.com/Resources/Downloads/download_1644829286.90838_Feed%20Back_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

Minority Status

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial Coaching is offered to advanced learners and slow learners, so they come in the main stream of the learning exposure advanced learners and slow learners require additional encouragement and support for better academic performance. The college regularly conducts remedial coaching for such students. This led to improved performance of the students. All departments of college conducting remedial class after regular hours of the college. The college gives high importance to favourable development of slow learners. The college provides following support to slow learners:

- Bridge Classes
- Remedial coaching
- Personal counselling
- Counselling through (mentor-Mentee) scheme
- Study Material (Handwritten/Printed)

The advanced learners are encouraged to participate in:

- Quiz, Elocutions, Debate Competitions
- Competitive Examination Guidance (MPSC, UPSC, etc.)
- Seminars/Conferences/Workshops
- Avishkar Research Competition

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
783	28

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Laboratory Facilities are used for experiential learning: The College inculcates the skills by providing hands on training. The college has well equipped laboratories to provide experiential learning.

Yoga and Meditation: Practicing yoga is known to improve flexibility, balance, endurance and physical strength. While meditation helps to keep the mind sharp and clear, relieves stress and improves overall well-being.

Use of E-classroom for the more interactive learning sessions: The College promotes the adoption of better pedagogical tools. The college has established E-Classrooms for this purpose.

ICT enabled Teaching-Learning methods and tools are used to increase the participative approach of the students: ICT enabled teaching-learning is very important. The college recognized this well in advance and established essential facilities not only in designated EClassrooms but in laboratories also, wherever necessary, to promote ICT enabled teaching and learning.

Sports day: Physical activities are integral part of overall development. Institution gives equal weightage to Sports and Games.

Google Classroom: Online tool by the tech giant Google for online learning. This is the screen shot of classwork given by the teacher using Google classroom app.

The college organizes activities like college level elocution competition, college level elocution, debates and other similar activities to inculcate necessary skills among the students.

Slow learners require additional encouragement and support for

better academic performance. The college regularly conducts remedial coaching for such students. This led to improved performance of the students.

The college promotes the active learning of the students by engaging them to deliver seminars on the topic of their choice. Such active learning helped to develop presentation skills, understanding of the subject and develop learning desires among the students.

The students learn well when they are participated in the process of teaching-learning. Therefore, the college organizes group discussion for students to share their views, knowledge and clear their doubts through actual participation. Such activities have resulted in enhanced performance of the students.

The college recognizes the importance of placement. For this, the college regularly organizes training programmes to develop analytical skills, personality development and other aspects to become ready for securing a job.

Inter College Quiz Competition: The College arranges quiz competition in order to engage with young minds and develop an enhanced learning experience. One such activity is a Quiz competition because it is a fun and effective way to ensure that students actively participate to attain maximum knowledge.

Competitive Examination Cell: The College has constituted a Competitive Examination Cell. The cell is dedicated for conducting various activities for grooming the students for various competitive exams. Along with the training programme, sessions by alumni of the college who had been successful in competitive examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college gives high importance to use of modern methods of teaching to impart quality education. In this regard, the college has put handful of efforts to establish the required infrastructure and related tools as well as arranged training sessions to develop the ICT skills of teachers. The infrastructure and tools have been established considering the requirement for changing pedagogical methodologies and to make the teaching-learning more students centric. The institution has installed E-classrooms, seminar room with ICT enabled facilities and LCD projectors in laboratories of different subjects to enhance the use of ICT while teaching-learning. The E-classrooms are well equipped with modern tools for ICT such as computers, internet, wi-fi connectivity, interactive projectors etc. Similarly, seminar room are also well equipped with ICT facilities like computers, internet, wi-fi connectivity, audio system, etc. In addition, considering the need, the college has introduced LCD projectors in laboratories of different subjects along with computers. Further, the college has established Language Lab to improve the communication skills of students and teachers. This laboratory is well-equipped with computers, internet, wi-fi connectivity. Teachers also use online classroom like „Google Classroom? as an effective tool for ICT based learning. This expands the usage of ICT for teaching-learning. Google Classroom enhances the connectivity between the learners and teachers - inside and outside of the college. It also helps to save time and paper, simplifies distribution of study material, assignments, unit tests, communicate and stay connected. The teachers are familiarized to modern tools of ICT by organizing the training sessions. These training sessions are regularly organized to improve the ICT skills of teachers and students. These interactive training sessions help to understand the different dimensions of the modern tools for pedagogy and improve the usage of ICT tools as well. Use of E-Classroom and ICT enabled infrastructure for better understanding of subjects of interest. Language Lab to enhance communication skills: The institution gives prodigious importance to holistic development of learners. The lab is well equipped with computers, internet, wi-fi connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://bspatelcollege.com/Resources/Downloads/download_1645526719.22002_2.2.3.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

37

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has established the Examination Committee to monitor smooth conduct of University Examinations and continuous internal evaluation at institutional level. The college follows standard procedure prescribed by the affiliating university to conduct the continuous internal evaluation of the learners. Semester pattern is being followed as per the university policy at UG level, which ensures continuous internal evaluation. Faculty members use modern methods like Google Classroom, whatsapp not only to inform students but also to conduct unit tests, etc., for a better continuous internal evaluation of learners. The schedule for Units Tests, Assignments, and other co-curricular activities for internal evaluation are given wide publicity through Prospectus and notices, as and when required, as well as through oral information, prior to unit tests. All the activities related to continuous internal evaluation are conducted as per the given schedule. The learner's performance in unit tests is conveyed, displayed and discussed with the stakeholders, if required. Some departments conduct additional activities like Revision

Practicals, Mock Viva voce, in homeprojects, and other appropriate activities to increase confidence of students and own their skills. The students, especially advanced learners, are engaged in group discussions, quiz competitions, elocutions, debates and other co-curricular activities. Departments like chemistry Botany and Zoology organized field visits as a part of continuous evaluation of the learners. Before university examinations, for Practical of UG, external examiners are appointed to assess their factual performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A code of conduct prescribed the affiliating university to avoid the appearance of any examination related grievances is circulated among faculty members as well as monitored by the Grievance Redressal Committee and Examination Committee. The faculty members follow this standard code of conduct prescribed the affiliating university.

1. The examination related grievances of the students are addressed at the college level and University level depending upon the necessity of the grievances.
2. Grievances associated with the internal assessment are handled by the examination committee and grievance redressal committee of the college whereas grievances related to the external assessment are forwarded to the affiliating university.
3. Internal assessment answer sheets are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.
4. The grievances regarding internal assessment are resolved immediately by the concerned teachers and HoDs of the various departments.
5. If required, the Principal looks into the matter and appropriate measures are taken transparently and within the stipulated time limit.
6. Research related grievances are resolved by the concerned Research supervisor, Head of Department and the Principal.
7. Internal assessment marks of various subjects are filled and

submitted through Online Portal of the University and within the stipulated time limit.

8. Grievances of the students such as incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism etc. are addressed in stipulated time by the college and the affiliating university.
9. There is a provision for revaluation of the answer sheets by the affiliating university. This involves application for getting the photocopies of answer sheets by depositing the required fees. The students seek help of faculty members to evaluate the photocopy of the answer sheets and find out the actual position. If the students are not satisfied with the marks which are given by the university examiner, then they can also apply for rechecking and revaluation.
10. The college has established a good number of suggestion boxes. Students can put their examination related grievances through the suggestion boxes kept in the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute gives a prodigious importance to provide outcome based education to learners to inculcate various skills, values, aptitudes and competencies like critical thinking, problem solving ability, in-depth knowledge, experiential learning, life-long learning, a few to mention. To achieve these goals, the institute realizes the importance of learning outcome (PO, PSO and CO). Since the institution is an affiliated college, it follows the syllabi prescribed by affiliating university. With the commencement of each session, the Heads of various departments are asked to consider the syllabi prescribed by the affiliating university to prepare the learning outcomes. Consequently, they conduct a department level meeting encompassing all the faculty members to discuss and finalize the learning outcomes for the subject for

concerned programs and courses offered by the department. If the affiliating university incorporates any changes in the syllabi, the same are given importance to change the respective learning outcomes for respective program or course. This ensures periodic changes in learning outcomes, as and when required. The learning outcomes are then given wide publicity by incorporating it in college website, and display on notice board. The stated learning outcomes for all courses/programmes offered at UG level present in the institutional website. In addition, learning outcomes of all the programs are available in the concern departments for the teachers and the students. Moreover, the faculty members express these learning outcomes through various platforms as and when required. The expected learning outcomes are used as reference points to accomplish curriculum planning and development, and in the design, delivery and review of academic programmes for the whole year. They also provide general guidance for articulating the essential measures to be taken to make the teaching-learning to be more learner centric and assessment of student learning levels by different techniques and approaches. This has contributed to good amount in inculcation of desired skills, values, aptitudes and competencies in learners and toward augmenting the overall academic standards of college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Bapumiya Sirajoddin Patel Arts, Commerce & Science College has adopted outcome based education mechanism to ensure the attainment of course outcome and program outcomes. The objective and outcomes are properly mapped for testing and evaluation of students so that PSO's are attained through the competency mapping in terms of knowledge and skills. The Departments adopt both direct and indirect methods of assessment to ensure attainments of PO's and CO's.

Direct Assessment methods

- Internal Test Examination

- Group discussion
- Laboratory Experimental work
- Student projects
- Assignments
- End of semester -Theory Result

The score of this assessment is taken into account for evaluation CO's. Indirect Assessment Methods

- Feedbacks
- Alumni survey
- Co-curricular activities
- Extracurricular activities

Feedback mechanism is used to improve Teaching learning process in outcome based education. Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and PO's. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars, and Internships etc. Besides, The Bapumiya Sirajoddin Patel Arts, Commerce & Science College also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Unnat bharat abhiyan ,Career Counseling, soft skill development program, organizations of Scholarly, Remedial class, Lectures Health Awareness Programs, guest lecture etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

176

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://bspatelcollege.com/Resources/Downloads/download_1646218203.04787_SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a various extension activities to promote institute in neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme .Which, the college undertakes various extension activities in the neighbourhood community.

NSS organizes various activities for social issues which include cleanliness drive, tree plantation, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp etc.

The NSS Unit and Various Department conduct various activities regularly. Details of a few activities are given below:

Name of the activity

Organising unit/ agency/ collaborating agency

Year of the activity

Number of students participated in such activities

Tree Plantation

NSS Unit

2020-21

20

Cleanliness drive in college Campus

NSS Unit

2020-21

20

Paschim MH & Kokan Flood Relief Fund Rally

NSS Unit

2020-21

28

Blood Donation Camp

NSS Unit

2020-21

21

AIDS AWARENESS Programme

Department of Microbiology and (MSACS) (NACO) ICTC center Jalgaon
Jamod

2020-21

325

E-seminar on "Basics of HIV" and "Youth and COVID-19

Department of Microbiology and (MSACS) (NACO) ICTC center Jalgaon
Jamod

2020-21

55

Aids Testing camp

Department of Microbiology and (MSACS) (NACO) ICTC center Jalgaon
Jamod

2020-21

80

Hb % and ABO blood grouping checkup camp

Department of Microbiology

2020-21

110

International Women's day

Women Development Cell

2020-21

130

Corona Vaccination Awareness Programm

NSS Unit

2020-21

6

Guest Lecture on Development and Causes of Cancer

Department of Zoology

2020-21

100

International Yoga Day

Department of Physical Education and Sport

2020-21

50

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

945

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

06

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute provides good infrastructure with modern amenities with state of the art equipments to facilitate effective teaching and learning and also for the effective enhancement of comprehension. Taking into consideration the growing needs of the institution, proposals are invited from the departments then placed before the "Infrastructure Committee". The committee after identifying the needs decides on the priorities for the development of infrastructure keeping in view the master plan for development and then forward the same to the College Development Committee (CDC) for approval. The work is executed by the parent management. The college has the adequate infrastructure facilities for conducting classes of Arts, Commerce and Science. College has a huge campus area measuring 1.99 H.R(5.00 acres), in which for sports ground 2 acres was occupied, while in main building Principal's Cabin, Visitor's Room, Office (Account Establishment) Office (Students' Section), Meeting Hall, Record Room spacious furnished laboratories. Infrastructure Facilities: General Classrooms , White / Green / Black Boards.,. ICT with Internet, Audio Video class room, Seminar Hall, Computer with LAN internet connection. All computers have internet connection. Library computers, scanner, printer, and Xerox machine each one and well managed seating capacity with chairs, tables, and fan etc. office rooms with a computer with internet facility. For the girl's students college has separate common room with unique facilities Vending machine (Sanitary Pad) is available for the hygiene of the girls students College NAAC(IQAC) Office, Ladies Room, Staff Room, Principal Office, Examination section, Department of Sport

and Physical Education, Separate Parking for Students and Staff ,
Canteen along with separate Kitchen, Laboratories, General Class
Rooms, Girls common room with Vending machine (Sanitary Pad) ,
Department of Library with separate Reading room , RO Drinking
Water, Botanical Garden, Notice Board, CCTV for 24*7 Security etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports activity mostly the sports ground which is about 2 acres for the students. While in the college campus for the cultural activities sufficient amount of space with essential facilities are available. All the essential sports facilities for the complete physical and mental development of students. Along with this college continuously running Yoga center in which No of online and offline activities were regularly organized by the physical education department.

Outdoor Games

1. 200 M tract
2. Kabaddi ground
3. Kho-Kho ground
4. Badmitotion Court
5. Long jump peeth
6. Shot-put Arena
7. Volleyball ground
8. Archery Court
9. Discuss Arena
10. Cricket

Indore Games

1. Chess

2. Carom
3. Table tennis
4. Weight Lifting
5. Power Lifting
6. Gym

Yoga center

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Working: Timing: 8am to 6pm for the students as well as staff members. Library Timing during Examination: 8am to 8pm. Adequate (1778) number of Books for the students are available in the Library and all are in good condition. Book Bank facility is available for the needy & poor students. College is not having the full fledged ILMS. We use partial Library Management using Accession Register and Excel sheets. The Library does not have automated Integrated Library Management System (ILMS). Accession books register, Issuing book register, Students physical attendance register are maintained in different forms manually. The College Library has succeeded in transmitting all the physical list of books and even the new records are updated. The College library maintains its day to day records by library staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.3 lacks

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

06

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Service Management The college adopts best practices for scalable and sustainable implementation of all IT services. It provides computing and networking services such as desktops, laptops, internet for all the departments, library and office. Appropriate standards are followed for selection, purchase, setup

and maintenance of all computing and networking equipment is done by the technical Committee. Information Security The College provides necessary training to the users through the Technical Committee. Antivirus Internet connected computers for the students & teachers and computer terminals where the pen drives are required to be connected , have been installed with the Anti-virus software. The computers having no antivirus protection are not allowed for internet and the pen drive connection. Procurement of computing and networking equipment are made through a Technical Committee comprising of the Principal, Head of the Electronic Science Dept., IQAC Coordinator, Office Superintendent, Laboratory Assistants and Heads of the various Departments. College strictly adheres to the Terms & conditions of license agreements of IT resources software usage. It insists upon use of licensed (Microsoft Windows and Microsoft Office) or open source software and strictly prohibits the usage of pirated and unlicensed software. Licenses of all software are maintained by the technical team and Office head.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

575503

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College Development committee assesses every year the physical and academic support facilities in the college. As per the requirement, new facilities are provided. IQAC of the college reviews all facilities available in the college it takes feedback from all the heads of academic and non academics departments regarding facilities required. The IQAC makes the proposal to update the required facilities and present it to the CDC for final approval. Principal and Maintenance committee reviews CDC to be regularized and as per the requirement CDC are done with various agencies regarding maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

310

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is constituted as per Sant Gadge Baba Amravati University, Amravati guidelines and directions, (as per Maharashtra Universities Act 1994 and 2016). The members of the student councils are as follows: - Rank holder students of each class as a class representative, NSS representative, sport representative, Cultural representative, Ladies representative. They were nominated on the basis of order of merit in university examination. These representatives elect the secretary of student council, who represents college as university representative at university Student Council. The student representatives are also

nominated by the Principal on various committees and activities, to organize various co-curricular and extracurricular activities in the institution. They rendered their active support and assistance in organization and arrangement of different programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni Association in the college. The association has started functioning but the institution has not been able to get the association registered yet. The Alumni meeting is organized every year in the institute. The institution intends to get it registered soon and make sure that the association contributes to the development of the institution to its best. At this initial stage no monetary contribution has been received from these students, alumnae share their knowledge, experiences with the admitted students they are eager to support the institute in different forms. Hopefully, the association would play a

significant role in the upliftment and quality enhancement of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To be pre-eminent educational institution which prepare students of diverse backgrounds for productive careers by providing them with a student-centered, practically focused and quality-learning experience to develop national spirit.

Mission

To graduate students for their overall development and to meet the challenges of the rapidly changing world. This will be accomplished through the well qualified faculties who care about students and their success. A dynamic and up to date curriculum which has an optimal balance between theory and practical. Laboratories, computer facilities and smart classrooms on par with contemporary institution in the region. Unique co-curricular activities and opportunities for students to participate in the research and social activities to contribute the nation.

To execute the above Vision and Mission, the visionary Academic leaders of the Institute are acutely vigilant in strategizing and implementing initiatives that lead to the holistic development of all the Stakeholders of the Institute and correspondingly the Institute. In view of this, the Institute makes it a point to pro-actively engage all its Stakeholders in forming the Vision and Mission statements. Also, on the basis of the feedback and inputs received from Stakeholders, The Institute plans curricular, co-curricular and extra-curricular activities, long and short term goals, frame and evaluate objectives, etc. The Governance of the Institute is also aligned to achieve its Vision and Mission and is also reflective of a Participative Management. It comprises of various Bodies/Cells and Committees viz; Governing Body and College Development Committee, Internal Quality Assurance Cell (IQAC) and Functional Committees. The minutes of meetings of all the bodies/committees/cell are maintained properly and valuable suggestions given by them are implemented. The Governing Body is the apex decision making authority and guiding force behind all the academic and non-academic endeavors of the Institute in order to sustain the current requirements of all the key stakeholders and Society at large. The College Development Cell is actively involved in the preparation of the overall comprehensive development plan of the Institute like Academic, Administrative and Infrastructural growth. The Internal Quality Assurance Cell: facilitates the creation of a learner- centric environment fostering Quality education and faculty evolvment to adopt the required knowledge and technology for participatory teaching and learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The institution has an effective strategy for delegating authority and providing operational autonomy to all academic departments and associations to work towards decentralized governance. Governing body headed by the Principal, Staff Council and IQAC formulate working procedures and delegates the academic and operational decisions. HODs along with faculty are empowered and given freedom to take decisions for the constructive growth of

the Department. All co-curricular and extension activities are planned and executed by the coordinators. HODs take independent decisions on finalization of academic calendar, finalising the schedule of internal assessment, field visit, organizing departmental workshops and seminars etc. The different committee members in charge of organizing various events take independent decisions on the schedule of the event.

2. COVID-19 Counter Initiatives Safety Security along with excellence in academics became the top priority during the outbreak of COVID 19. All faculty members under the supervision of Principal find the best solutions for completing the syllabus in the academic year 2020-21 and conduction of internal examination through online mode to handle the pandemic situation.

- Facilitated Network, Wi-Fi, Connectivity with adequate Bandwidth to continue academic activities such as online teaching learning, Assessment and Evaluation with Online examination by the direction of SGB Amravati University, Amravati.

- Sanitization of physical infrastructure, classrooms, corridors, washrooms, office areas, distribution of masks, maintenance of hygiene.

- Health Safety COVID-19 specific advisories, posters, signage and instructions are displayed at important places in the campus to bring out awareness and reinforce responsible behavior

- Screening and social distance protocol, temperature reading and sanitization are followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- For efficient Teaching Learning procedure the academic calendar is prepared as per the guidelines given by SGB Amravati University, Amravati and followed by the departments.
- For Effective Leadership and Participative management:

Institute decentralize the academic, administration and student related authorities & responsibilities.

- IQAC plays an important role to Develop, maintain and regularly update the document of all the processes involved in the academic and administrative activities and the forms to implement the processes. Satisfactory survey by collecting feedbacks from students, parents, alumni and actions are taken to ensure that the college satisfies all its stakeholders.
- For ensuring effective governance: Management approves the up gradation & maintenance of the Infrastructure of the institute. Promotion of various faculty career advancement programs, Approval for posts etc.
- To review the examination results (Internal as well as External) of all programs; result analysis and their improvement strategies. To review the awards and scholarships for students based on the performance in co-curricular and Extra-curricular activities etc
- Faculty motivates Students to Participates in various competitions for their overall development.
- Institute takes initiative measures for Employees Advancement & Welfare like seminars, conferences and workshops participations. Institutes adopts proper discipline by using CCTV Cameras in campus and allowing the students only with I-cards and proper uniform.
- The institute have Grievance committee and box for proper functioning like raising voice against all kinds of discrimination in a proper manner. Financial Planning & Management is done by management, Principal and departments at various level and annually audited.
- Institute insures the Constant Growth in research and Innovation through faculty and students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and

efficient which reflect through policy implementation, administrative setup, appointment and service rules. In Maharashtra, all public universities are governed by the Maharashtra Public Universities Act, 2016. The Service rules of teaching and non-teaching staff regarding recruitment (As per section point no 102, Chapter IX MPUA-2016), promotions (As per the norms and guidelines of UGC and other guidelines issued by the state government from time to time. The College issues advertisement for recruitment to the teaching posts in leading daily newspapers. The recommendations of the Selection Committee as per UGC Regulations on minimum qualifications for appointment of teaching and non-teaching staff in colleges. There only three designations in respect of teachers in College namely, Assistant Professors, Associate Professors and Professors.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://bspatelcollege.com/Resources/Downloads/download_1648119869.35306_Organogram_1.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our institution, staff welfare is given foremost importance. In connection with this, existing welfare measure for teaching and non-teaching staff are itemized below:

- Canteen has been established which are accessible by staff during the working and extended hours.
- Internet and free Wi-Fi facilities are also available in campus for staff.
- Summer and Winter Vacations for faculty members as per the guidelines given by university.
- Staff members are motivated and provided financial support for Faculty development programs (FDP).
- Skill development courses are organized for non- teaching staff to enhance their skills in work environment.
- There is Biometric attendance facility which is used for attendance and leave record.
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute by financial support scheme every year.

Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS). Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score. The various parameters for staff members are assessed under different categories. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance. Two faculty members got the benefits of CAS and promoted L-10 to L-11.

File Description	Documents
Paste link for additional information	file:///C:/Users/BS%20Patel/Downloads/_pd_f_15_794Part-I-ExtraOrdinaryDirectionNo.17-2019.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Mobilization of Funds, the student Tuition fee is the major source of income for the institute.

Before beginning the financial year, Principal and Heads of Departments prepare the budget. The institutional budget includes

recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. The budget is scrutinized and approved by the college development committee.

The management provides need-based loans to college. For Optimal utilization of resources the college grants can be sanctioned to faculty such as to present research papers or to attend National or International Conferences, workshop, orientation and refresher courses. The optimal utilization is ensured through encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

However following may be two examples of best practices institutionalized:

- Academic Audit through IQAC :

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the College Development Committee

for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra co-curricular performances.

•Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encourage teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. Periodically IQAC has trained teachers and non-teaching staff to use ICT by arranging different workshop i.e. Google Apps, Video conference, use of e-mail, handling ICT instrument etc. The educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission to various programs, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the

Induction program, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities.

Students are apprised of the Time-Table, program structure, syllabi of the courses before the semester commences.

Important announcements are made for attendance and conduction of classes are monitored by the Principal, HODs and teachers.

Feedback from students is also taken individually by teachers for their respective courses, by faculty and directly through IQAC. Students are also free to approach the Principal of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the principal and HODs and individual faculty members.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last years include the following:

- Introduction of Daily Home Assignments
- Online Examination Processes
- Curriculum Development Workshops in many subjects
- Green initiatives in Campus - tree plantation.
- MoUs with prestigious Institutes and other agencies
- Application for NIRF Certifications
- Partcipation in Unnat Bharat Abhiyan

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

B. Any 3 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is one of the important key challenges. The institute conducts gender equity promotion programs. Guest Lectures are conducted to speak on the given topic which highlights the importance and role of women in the society.

Institution has a highest standard of ethical conduct in making decision and exercising our responsibilities. Our institute provided equal opportunities to all individuals irrespective of gender, birth or other status.

The institution formed the following committees:

- Committee For Prevention of Sexual Harassment of Women Staff
- Student council and students' welfare committee
- Staff welfare committee
- Grievance committee for women
- Women's development cell (Vishakha)
- Vidyarthini Manch

- Study tour & excursion committee
- Student teacher guidance scheme
- College Student Responsibility Cell (CSR)

The institution provides safety and security facilities for the staffs and students such as Security checkpoints at entry and exit, Extensive surveillance network with 24x7 monitored control rooms, Strict implementation of Anti-Ragging and Anti-Smoking, Women faculty members go along with girl students when they participate in outdoor activities or tours, A complaint box is arranged to receive grievances or suggestions from the students, Only students with valid identity cards are allowed into the campus.

File Description	Documents
Annual gender sensitization action plan	http://bspatelcollege.com/Resources/Downloads/download_1644836790.33422_7.1.1%20Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://bspatelcollege.com/Resources/Downloads/download_1644836674.53794_7.1.1%20Specific%20facilities%20provided%20by%20the%20institution%20for%20women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste

College provided with different Dustbins for plastic waste and for paper waste. Paper waste is collected and decomposed in composition pit. Plastic waste hand over to scrap dealer for recycle.

College adopts paperless concept by digitization of office procedures through official authorized electronic means via WhatsApp as group, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions.

Liquid waste management

RO plant wastewater is diluted with washbasin and water cooler wastewater and used for gardening, watering trees etc.

The chemical waste management policy in chemistry and biology laboratory is based on the 2 steps i.e. Minimize and Recycle.

Minimize

- Use minimum quantities of chemicals, i.e. lower concentrations, to the extent that gives satisfactory experimental results.
- Replace conventional methods of performing experiments with greener methods wherever possible.
- As far as possible, replace demonstrations with instructive videos.

Recycle

Use separate containers for acid wastes, base wastes, solutions of oxidizing agents and Organic solvents instead of throwing them, collected waste must be used for cleaning purposes.

E waste Management

Collection of e-waste twice a year from Computer Lab, physics Lab, ICT center, accounts section, Library and Departmental rooms and disposed safely through scrap dealer.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://bspatelcollege.com/Resources/Downloads/download_1644828502.05464_7.1.3%20Geo%20tagged%20photographs.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth the college organizes and conducts several activities. To build and promote an environment for ethical, cultural, and spiritual values among the students and staff, to develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated in the campus with the initiative and support of the management to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like Teacher's Day, Republic Day, Mahatma Gandhi Jayanti, Shivaji Maharaj Jayanti, plantation, Independence Day, Women's Day, Yoga Day, Shiv Rajyabhishek y, festivals like Rakshabandhan, Makarsankranti etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The core values of the institution are

- To contribute to the development of the nation and skill development.
- To provide equal opportunity without any discrimination of

gender, cast, religion, region or disability

- To embrace diversity with inclusion, to inculcate desirable social, cultural, economic and environmental value systems in students.
- To respect dignity and self-esteem of stakeholders.
- To develop creativity, motivation, honesty and integrity with disciplined commitment.

Skill developmental cell of Bapumiya Sirajoddin Patel Arts, Commerce and science College, Pimpalgaon Kale conducts soft skill development program. The motive of the problems to facing in the future. The program introduces realities of the industries and community the serious skill gap along with explaining the importance of how soft skill play an important role in professional life. speakers also explain how we intend to import the training for acquiring the same. The institute celebrates republic day and Independence Day and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates the national festivals and birth anniversaries of great Indian personalities in the college campus every year to inculcate values and nationalism in the students. The celebrations include flag-hoisting, Poster Presentations, Shivaji Maharaj Jayanti, Sant Gadge Baba Jayanti, Shiv Rajyabhishek Din, Celebration of Raksha Bandhan. Eminent personalities are invited to motivate staff and students by their inspirational speeches on those days.

Republic Day and Independence Day:

Every year the Institution celebrates Republic Day and Independence Day hoisting the national flag by Chief Guest of the Programme. Students and staff salutes the flag and then sang the National Anthem.

Gandhi Jayanthi:

Gandhi Jayanthi is celebrated in memory of the Father of the Nation.

Teachers Day:

The Institution celebrates Teacher's Day commemorating the birthday of Dr. Sarvepalli RadhaKrishnan.

Women's Day:

Women development cell organizes Women's Day on 8th March for the girl students and lady staff members in the college and conducts various events and competitions.

Yoga Day:

International Yoga Day is celebrated on 21st June every year in the campus. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some yoga asanas.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

Title of the Practice: Regular ABO Blood group and Hb Test for girls

Goal:

- To know the blood group of the student.
- To aware the girls about rare blood group and its impact.
- To know the Hb percentage at present time.
- To monitor a medical condition of Girls.

Estimation of amount of Hb in Human blood is very important. Because it is very important

Protein that carries oxygen to our body, if Hb percentage is not

normal, it means you have a low red blood cell (RBC'S) which causes anemia.

The Context:

Hb test is very important for monitoring of general health to screen for a variety of disorders such as anemia, polycythemia Vera. Now a day's students do not take balance diet on time due to their fast life and day to day tensions, in such a condition if they experiencing weakness, fatigue and shortness or dizziness, these sign and symptoms may leads to anemia and hence Hb test may help to diagnose these or other medical conditions.

The practice:

Notice circulated in classes explaining the activity of estimating the amount of Hb in body, those who experience frequent weakness, fatigue, dizziness were asked to attend the test, then those who don't know their Hb percentage were asked to attend the Programme of hemoglobin detection.

Evidences of Success:

Anemia increases perinatal risks for mothers and newborns and contributes to preventable mortality. Accurate, low-cost, simple-to-use tests to detect anemia might help to address health inequalities by improving the detection and subsequent management of women with anemia, particularly severe anemia, in low resource settings. Red blood cells carry oxygen to all of the cells in the body. A shortage of red blood cells can cause symptoms such as:

- Feeling tired (fatigue)
- Feeling weak
- Feeling cold
- Feeling dizzy or light headed
- Shortness of breath
- Pale skin

BEST PRACTICE 2

Title of the Practice: Teacher Sponsored Award to academic toppers

Goals:

- To ensure that our students are provided with an appropriate guidance and support to perform with distinction in the University Exams and thus, reward their efforts.
- To support campus in teachers training for preparing the student well in the University exams.
- To recognize and award the efforts of the students for exhibiting brilliant performances in the University exams.
- To motivate the students for scoring in the university examination.

Context:

Student's development is one of the aims of the college. The College has been prompt and generous in recognizing, appreciation and encouraging the meritorious students towards excellence in curricular and extracurricular activities. Special Cash Prizes are awarded to the students securing ranks and prizes in Academic. Cash Prizes are awarded for the Students securing first or second rank in every semester or every year or securing centum in individual subjects in every academic year. The institute believes that a motivated Students can be a significant factor in institute's success. When students are motivated to work at higher levels of their skills and abilities, the institute as a whole runs more efficiently and is more effective at achieving its objectives and goals. For this reason, the institute has understood the power of reward systems and how they are helpful in influencing Students behavior.

The Practice:

The institute has constituted the following rewards for students.

1. **Topper of the Class:** The student who ranks first in the class in the University examinations is declared as Topper of the Class.
2. **Subject Topper:** The Student who scores maximum marks in subject is declared as Subject Topper.
3. **Girls Topper:** The girl student who ranks first in the class in the university examination is declared as topper of the class.
4. **Outstanding Sportsman:** Student who perform outstanding in the university intercollegiate sports competitions.

Evidences of Success:

Rewards are positive outcomes that are earned as a result of 'students' performance and achievement. These rewards are aligned with institute's objectives and goals. The mode of reward is in terms of cash prize. Every year at the beginning of the academic year counselling of the students is done by the faculty and the HOD also addresses them at the time of induction programs. It has been noted that the academic performance of students has always been on the rise and the result analysis done every semester is a proof of it. The result analysis not only give the data about the performance of the students during the semester exams, but also on analysis the faculty will be able to judge whether a particular student good in analytical or theory subjects, what kind of remedial measure is needed to solve their problem etc., Every semester the faculty is encouraged to achieve 100% result in their respective subjects. The review of the results has shown that the students have performed better as the course progresses and there has been an incremental academic growth in their performance.

Problems Encountered and Resources Required:

The monitoring of the incremental academic growth of the students is a success story of college and all the other institutions of our group are now following our footsteps in implementing this system, However as every success story has a turbulent phase, so also this system when implemented had its own share of problems like non co-operation from the students in accepting the study hours at the college.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINGTIVENESS

The Satpuda Shikshan Va Gramin Vikas Sanstha was established in 1991 with the inspiration of Late Bapumiya Sirajoddin Patel alias B.S. Patel sir, with vision and mission of providing educational facilities and quality education to rural and tribal students having special emphasis on girls education. The organization is getting patronage and continuous guidance from dedicated dignitaries, who have established their credentials in their respective field and who have provided various services for the society. We practice highest standard of ethical conduct in making decision and exercising own responsibilities. With trust on students, teachers and employees. The staff is having ability to make decisions at most appropriate level. The Bapumiya Sirajoddin Patel arts, commerce and Science College is the only science college awarded minority status by Sant Gadge Baba Amravati University Amravati with subject like Mathematics Microbiology and Computer Science which is not available in the college of Adjust Block, Like Nandura, Sangrampur, Malkapur. The college have well qualified devoted and research oriented staff with full time experienced principle. We have Best students of academic year Award and Hajjan Jaitunbi Bapumiya Patel scholarship and Educational Assistance Scheme. We try to keep our students more concern with latest developments, social responsibilities and concern for society's upliftment Programs include:

- Adoption of Nandura railway station for cleanliness under "Swachhta Hi Seva" appealed by Hon'ble Prime Minister of India
- As per UGC "Swachhta Pakhwada" from 15 Jan 2020 to 30 Jan 2020.
- Awareness about ban on plastic with distribution of cloth and paper made bags as solution.

During Covid-19 pandemic and National lockdown the college in co-ordination with management worked for the nearby villages with the help of the students and distributed food grain and essential commodity to the needy people's where most of our students resides. The college premises was provided to the administration as a quarantine centre. The staff with the help of students organize various awareness programmes involving villagers and especially family members of students during Covid-19 pandemic. The college has distributed sanitizer, masks to PHC's, Police stations, gram panchayat of Pimpalgaon kale, Jalgaon jamod and Nandura. The pandemic lockdown time has been utilized for arranging various activities to keep good mental health of students and staff. A National level E-workshop for non-teaching

staff was organized by IQAC with 3086 registration and 1023 active participations, certificate course of Yoga with 1525 active participation, Covid-19 awareness and prevention program for students, parents and villagers was organized from time to time during lockdown period.

Financial support provided by the college:

Sr. No.

Event

Institutional Funding

1

Donation to Chief Ministers Relief Fund by faculty - COVID 19, Maharashtra, India

RS. 126108 /-

2

COVID 19 expenses

RS. 7446 /-

We believe in the professional courteous and timely response to students in fulfilling their needs for access to service, support information and technology to achieve their goals.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For the effective implementation of the curriculum along with the broad vision and goals of college, our institution follows curriculum designed by Sant Gadge Baba University, Amravati. The institution mainly focuses on the holistic development of all the students who are from rural and tribal areas through the curriculum prescribed by the university. Departmental meeting is held at the start and end of semesters to discuss and plan in advance for the execution of course in the semester beginning. Teachers prefer the activity based teaching in the class room, by using innovative skills and action research in the class and campus. Subject teachers organize study tours, field visits, practical sessions for enhancing their fundamental concepts and knowledge of respective subjects. Different competitions like mathematical rangoli, group discussion, skill development programs, poster presentation are organized related to the syllabus and current issues to understand the curriculum more effectively for the students. Tutorials are an essential part of the theory courses, where teachers deliver to the student weekly additional guidance. Different committees are formed at college level to prepare guidelines, provide directions and regularly monitor the efficiency of same throughout the session. The college infrastructure and facilities are being upgrading continuously to suit the needs of curriculum. The college has well equipped laboratories and classrooms with projection facility for both faculty and students. College has mentor-mentee programme which enable the student, to provide feedback to teachers on curriculum issues, college infrastructure and administrative matters.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the Incharge at the beginning of each academic year in accordance with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website, displayed in prospectus. It is updated and revised with respect to any changes suggested by the university. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence. Time-table Coordinator of college prepares the time table as per the guidelines of affiliating university for the number of credit hours for each subject and the academic calendar prior to the start of the academic year. Time-table is displayed on notice boards of every department, college wise and department wise. After the allocation of subjects to faculty, teaching plan is prepared. It also contains the assignments which is displayed on every scheduled date of academic calendar. Detailed Examination schedule is announced in advance by respective HODs. To maintain further compliance, exam sheets are checked within three days after the commencement of each examination. In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the pre university examinations. The question papers of internal exams are prepared by concerned faculties and is approved by head of the department. The answer sheets are cross checked in each department to ensure transparent and unbiased evaluation. In addition to the tests, the assignments, seminars, projects are the part of Continuous Internal Evaluation. Assignments are provided to students and solutions are submitted by them within given time. Every teacher conducts regular class tests consisting of MCQs on the related topic for practice and revision with the help of Google forms. The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards. At the end of academic session students submit their feedback to evaluate the teachers through online feedback forms maintaining complete anonymity Each Head of the Department monitors the course coverage, student attendance and assignment provided for every subject. Remedial classes are conducted for weak students who fails in examinations.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Nil

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

20

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

20

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs the courses in Arts, Commerce and Science stream designed by Sant Gadge Baba Amravati University, Amravati which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. Environmental Studies is a compulsory subject for all under graduate second year students, related to Environment and Sustainability which includes the chapters such as, Scope & Nature of Environmental Science, Natural Resources, Bio-Diversity, Pollution, And Social Issues & Population. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed

syllabi of University in various subjects in the form of topics, chapters, poems and co-curricular activities. The departments conduct following activities. Chemistry department organized Poster Competition on Ozone Day, Science day etc. Zoology department celebrated Wild life week, Bird week. Botany department conducted Tree Plantation. Physics department arranged online guest lecture on Hydrogen as a fuel and e-vehicle. NSS Unit organized Cleanliness drive under Swaccha Bharat Abhiyan. Additionally, our institute organized webinar on Women empowerment and social views through established women development cell. The Internal Complaint Cell is for prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students to conduct awareness campaign. Besides the syllabus, the institution organized programs to inculcate human values in students and staffs by arranging Blood Donation Camp. NSS unit is very active and regularly arranged social and cultural activities. Career Guidance and Placement Cell organize guest lectures regularly as per the requirements of industry. The college works with the objective of generating Social awareness among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

05

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://bspatelcollege.com/Resources/Downloads/download_1644829286.90838_Feed%20Back_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

Minority Status

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial Coaching is offered to advanced learners and slow learners, so they come in the main stream of the learning exposure advanced learners and slow learners require additional encouragement and support for better academic performance. The college regularly conducts remedial coaching for such students. This led to improved performance of the students. All departments of college conducting remedial class after regular hours of the college. The college gives high importance to favourable development of slow learners. The college provides following support to slow learners:

- Bridge Classes
- Remedial coaching
- Personal counselling
- Counselling through (mentor-Mentee) scheme
- Study Material (Handwritten/Printed)

The advanced learners are encouraged to participate in:

- Quiz, Elocutions, Debate Competitions
- Competitive Examination Guidance (MPSC, UPSC, etc.)
- Seminars/Conferences/Workshops
- Avishkar Research Competition

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
783	28

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Laboratory Facilities are used for experiential learning: The College inculcates the skills by providing hands on training. The college has well equipped laboratories to provide experiential learning.

Yoga and Meditation: Practicing yoga is known to improve flexibility, balance, endurance and physical strength. While meditation helps to keep the mind sharp and clear, relieves stress and improves overall well-being.

Use of E-classroom for the more interactive learning sessions: The College promotes the adoption of better pedagogical tools. The college has established E-Classrooms for this purpose.

ICT enabled Teaching-Learning methods and tools are used to increase the participative approach of the students: ICT enabled teaching-learning is very important. The college recognized this well in advance and established essential facilities not only in designated EClassrooms but in laboratories also, wherever necessary, to promote ICT enabled teaching and learning.

Sports day: Physical activities are integral part of overall development. Institution gives equal weightage to Sports and Games.

Google Classroom: Online tool by the tech giant Google for online learning. This is the screen shot of classwork given by the teacher using Google classroom app.

The college organizes activities like college level elocution competition, college level elocution, debates and other similar activities to inculcate necessary skills among the students.

Slow learners require additional encouragement and support for better academic performance. The college regularly conducts remedial coaching for such students. This led to improved performance of the students.

The college promotes the active learning of the students by engaging them to deliver seminars on the topic of their choice. Such active learning helped to develop presentation skills, understanding of the subject and develop learning desires among the students.

The students learn well when they are participated in the process of teaching-learning. Therefore, the college organizes group discussion for students to share their views, knowledge and clear their doubts through actual participation. Such activities have resulted in enhanced performance of the students.

The college recognizes the importance of placement. For this, the college regularly organizes training programmes to develop analytical skills, personality development and other aspects to become ready for securing a job.

Inter College Quiz Competition: The College arranges quiz competition in order to engage with young minds and develop an enhanced learning experience. One such activity is a Quiz competition because it is a fun and effective way to ensure that students actively participate to attain maximum knowledge.

Competitive Examination Cell: The College has constituted a Competitive Examination Cell. The cell is dedicated for conducting various activities for grooming the students for various competitive exams. Along with the training programme, sessions by alumni of the college who had been successful in competitive examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write

description in maximum of 200 words

The college gives high importance to use of modern methods of teaching to impart quality education. In this regard, the college has put handful of efforts to establish the required infrastructure and related tools as well as arranged training sessions to develop the ICT skills of teachers. The infrastructure and tools have been established considering the requirement for changing pedagogical methodologies and to make the teaching-learning more students centric. The institution has installed E-classrooms, seminar room with ICT enabled facilities and LCD projectors in laboratories of different subjects to enhance the use of ICT while teaching-learning. The E-classrooms are well equipped with modern tools for ICT such as computers, internet, wi-fi connectivity, interactive projectors etc. Similarly, seminar room are also well equipped with ICT facilities like computers, internet, wi-fi connectivity, audio system, etc. In addition, considering the need, the college has introduced LCD projectors in laboratories of different subjects along with computers. Further, the college has established Language Lab to improve the communication skills of students and teachers. This laboratory is well-equipped with computers, internet, wi-fi connectivity. Teachers also use online classroom like „Google Classroom? as an effective tool for ICT based learning. This expands the usage of ICT for teaching-learning. Google Classroom enhances the connectivity between the learners and teachers - inside and outside of the college. It also helps to save time and paper, simplifies distribution of study material, assignments, unit tests, communicate and stay connected. The teachers are familiarized to modern tools of ICT by organizing the training sessions. These training sessions are regularly organized to improve the ICT skills of teachers and students. These interactive training sessions help to understand the different dimensions of the modern tools for pedagogy and improve the usage of ICT tools as well. Use of E-Classroom and ICT enabled infrastructure for better understanding of subjects of interest. Language Lab to enhance communication skills: The institution gives prodigious importance to holistic development of learners. The lab is well equipped with computers, internet, wi-fi connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://bspatelcollege.com/Resources/Downloads/download_1645526719.22002_2.2.3.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

37

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has established the Examination Committee to monitor smooth conduct of University Examinations and continuous internal evaluation at institutional level. The college follows standard procedure prescribed by the affiliating university to conduct the continuous internal evaluation of the learners. Semester pattern is being followed as per the university policy at UG level, which ensures continuous internal evaluation. Faculty members use modern methods like Google Classroom, whatsapp not only to inform students but also to conduct unit tests, etc., for a better continuous internal evaluation of learners. The schedule for Units Tests, Assignments, and other co-curricular activities for internal evaluation are given wide publicity through Prospectus and notices, as and when required, as well as through oral information, prior to unit tests. All the activities related to continuous internal evaluation are

conducted as per the given schedule. The learner's performance in unit tests is conveyed, displayed and discussed with the stakeholders, if required. Some departments conduct additional activities like Revision Practicals, Mock Viva voce, in homeprojects, and other appropriate activities to increase confidence of students and own their skills. The students, especially advanced learners, are engaged in group discussions, quiz competitions, elocutions, debates and other co-curricular activities. Departments like chemistry Botany and Zoology organized field visits as a part of continuous evaluation of the learners. Before university examinations, for Practical of UG, external examiners are appointed to assess their factual performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A code of conduct prescribed the affiliating university to avoid the appearance of any examination related grievances is circulated among faculty members as well as monitored by the Grievance Redressal Committee and Examination Committee. The faculty members follow this standard code of conduct prescribed the affiliating university.

1. The examination related grievances of the students are addressed at the college level and University level depending upon the necessity of the grievances.
2. Grievances associated with the internal assessment are handled by the examination committee and grievance redressal committee of the college whereas grievances related to the external assessment are forwarded to the affiliating university.
3. Internal assessment answer sheets are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.
4. The grievances regarding internal assessment are resolved immediately by the concerned teachers and HoDs of the various departments.
5. If required, the Principal looks into the matter and appropriate measures are taken transparently and within

the stipulated time limit.

6. Research related grievances are resolved by the concerned Research supervisor, Head of Department and the Principal.
7. Internal assessment marks of various subjects are filled and submitted through Online Portal of the University and within the stipulated time limit.
8. Grievances of the students such as incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism etc. are addressed in stipulated time by the college and the affiliating university.
9. There is a provision for revaluation of the answer sheets by the affiliating university. This involves application for getting the photocopies of answer sheets by depositing the required fees. The students seek help of faculty members to evaluate the photocopy of the answer sheets and find out the actual position. If the students are not satisfied with the marks which are given by the university examiner, then they can also apply for rechecking and revaluation.
10. The college has established a good number of suggestion boxes. Students can put their examination related grievances through the suggestion boxes kept in the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute gives a prodigious importance to provide outcome based education to learners to inculcate various skills, values, aptitudes and competencies like critical thinking, problem solving ability, in-depth knowledge, experiential learning, life-long learning, a few to mention. To achieve these goals, the institute realizes the importance of learning

outcome (PO, PSO and CO). Since the institution is an affiliated college, it follows the syllabi prescribed by affiliating university. With the commencement of each session, the Heads of various departments are asked to consider the syllabi prescribed by the affiliating university to prepare the learning outcomes. Consequently, they conduct a department level meeting encompassing all the faculty members to discuss and finalize the learning outcomes for the subject for concerned programs and courses offered by the department. If the affiliating university incorporates any changes in the syllabi, the same are given importance to change the respective learning outcomes for respective program or course. This ensures periodic changes in learning outcomes, as and when required. The learning outcomes are then given wide publicity by incorporating it in college website, and display on notice board. The stated learning outcomes for all courses/programmes offered at UG level present in the institutional website. In addition, learning outcomes of all the programs are available in the concern departments for the teachers and the students. Moreover, the faculty members express these learning outcomes through various platforms as and when required. The expected learning outcomes are used as reference points to accomplish curriculum planning and development, and in the design, delivery and review of academic programmes for the whole year. They also provide general guidance for articulating the essential measures to be taken to make the teaching-learning to be more learner centric and assessment of student learning levels by different techniques and approaches. This has contributed to good amount in inculcation of desired skills, values, aptitudes and competencies in learners and toward augmenting the overall academic standards of college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Bapumiya Sirajoddin Patel Arts, Commerce & Science College has adopted outcome based education mechanism to ensure the

attainment of course outcome and program outcomes. The objective and outcomes are properly mapped for testing and evaluation of students so that PSO's are attained through the competency mapping in terms of knowledge and skills. The Departments adopt both direct and indirect methods of assessment to ensure attainments of PO's and CO's.

Direct Assessment methods

- Internal Test Examination
- Group discussion
- Laboratory Experimental work
- Student projects
- Assignments
- End of semester -Theory Result

The score of this assessment is taken into account for evaluation CO's. Indirect Assessment Methods

- Feedbacks
- Alumni survey
- Co-curricular activities
- Extracurricular activities

Feedback mechanism is used to improve Teaching learning process in outcome based education. Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and PO's. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars, and Internships etc. Besides, The Bapumiya Sirajoddin Patel Arts, Commerce & Science College also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Unnat bharat abhiyan ,Career Counseling, soft skill development program, organizations of Scholarly, Remidal class, Lectures Health Awareness Programs, guest lecture etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
176	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://bspatelcollege.com/Resources/Downloads/download_1646218203.04787_SSS.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
Nil	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a various extension activities to promote institute in neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme .Which, the college undertakes various extension activities in the neighbourhood community.

NSS organizes various activities for social issues which include cleanliness drive, tree plantation, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp etc.

The NSS Unit and Various Department conduct various activities regularly. Details of a few activities are given below:

Name of the activity

Organising unit/ agency/ collaborating agency

Year of the activity

Number of students participated in such activities

Tree Plantation

NSS Unit

2020-21

20

Cleanliness drive in college Campus

NSS Unit

2020-21

20

Paschim MH & Kokan Flood Relief Fund Rally

NSS Unit

2020-21

28

Blood Donation Camp

NSS Unit

2020-21

21

AIDS AWARENESS Programme

Department of Microbiology and (MSACS) (NACO) ICTC center
Jalgaon Jamod

2020-21

325

E-seminar on "Basics of HIV" and "Youth and COVID-19"

Department of Microbiology and (MSACS) (NACO) ICTC center
Jalgaon Jamod

2020-21

55

Aids Testing camp

Department of Microbiology and (MSACS) (NACO) ICTC center
Jalgaon Jamod

2020-21

80

Hb % and ABO blood grouping checkup camp

Department of Microbiology

2020-21

110

International Women's day

Women Development Cell

2020-21

130

Corona Vaccination Awareness Programm

NSS Unit

2020-21

6

Guest Lecture on Development and Causes of Cancer

Department of Zoology

2020-21

100

International Yoga Day

Department of Physical Education and Sport

2020-21

50

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

945

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

06

--

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute provides good infrastructure with modern amenities with state of the art equipments to facilitate effective teaching and learning and also for the effective enhancement of comprehension. Taking into consideration the growing needs of the institution, proposals are invited from the departments then placed before the "Infrastructure Committee". The committee after identifying the needs decides on the priorities for the development of infrastructure keeping in view the master plan for development and then forward the same to the College Development Committee (CDC) for approval. The work is executed by the parent management. The college has the adequate infrastructure facilities for conducting classes

of Arts, Commerce and Science. College has a huge campus area measuring 1.99 H.R(5.00 acres), in which for sports ground 2 acres was occupied, while in main building Principal's Cabin, Visitor's Room, Office (Account Establishment) Office (Students' Section), Meeting Hall, Record Room spacious furnished laboratories. Infrastructure Facilities: General Classrooms , White / Green / Black Boards.,. ICT with Internet, Audio Video class room, Seminar Hall, Computer with LAN internet connection. All computers have internet connection. Library computers, scanner, printer, and Xerox machine each one and well managed seating capacity with chairs, tables, and fan etc. office rooms with a computer with internet facility. For the girl's students college has separate common room with unique facilities Vending machine (Sanitary Pad) is available for the hygiene of the girls students College NAAC(IQAC) Office, Ladies Room, Staff Room, Principal Office, Examination section, Department of Sport and Physical Education, Separate Parking for Students and Staff , Canteen along with separate Kitchen, Laboratories, General Class Rooms, Girls common room with Vending machine (Sanitary Pad) , Department of Library with separate Reading room , RO Drinking Water, Botanical Garden, Notice Board, CCTV for 24*7 Security etc. .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports activity mostly the sports ground which is about 2 acres for the students. While in the college campus for the cultural activities sufficient amount of space with essential facilities are available. All the essential sports facilities for the complete physical and mental development of students. Along with this college continuously running Yoga center in which No of online and offline activities were regularly organized by the physical education department.

Outdoor Games

1. 200 M tract
2. Kabaddi ground
3. Kho-Kho ground
4. Badmitotion Court
5. Long jump peeth
6. Shot-put Arena
7. Volleyball ground
8. Archery Court
9. Discuss Arena
10. Cricket

Indore Games

1. Chess
2. Carom
3. Table tennis
4. Weight Lifting
5. Power Lifting
6. Gym

Yoga center

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Working: Timing: 8am to 6pm for the students as well as staff members. Library Timing during Examination: 8am to 8pm. Adequate (1778) number of Books for the students are available in the Library and all are in good condition. Book Bank facility is available for the needy & poor students. College is not having the full fledged ILMS. We use partial Library Management using Accession Register and Excel sheets. The Library does not have automated Integrated Library Management System (ILMS). Accession books register, Issuing book register, Students physical attendance register are maintained in different forms manually. The College Library has succeeded in transmitting all the physical list of books and even the new records are updated. The College library maintains its day to

day records by library staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.3 lacks

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

06

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Service Management The college adopts best practices for scalable and sustainable implementation of all IT services. It provides computing and networking services such as desktops, laptops, internet for all the departments, library and office. Appropriate standards are followed for selection, purchase, setup and maintenance of all computing and networking equipment is done by the technical Committee. **Information Security** The College provides necessary training to the users through the Technical Committee. Antivirus Internet connected computers for the students & teachers and computer terminals where the pen drives are required to be connected , have been installed with the Anti-virus software. The computers having no antivirus protection are not allowed for internet and the pen drive connection. Procurement of computing and networking equipment are made through a Technical Committee comprising of the Principal, Head of the Electronic Science Dept., IQAC Coordinator, Office Superintendent, Laboratory Assistants and Heads of the various Departments. College strictly adheres to the Terms & conditions of license agreements of IT resources software usage. It insists upon use of licensed (Microsoft Windows and Microsoft Office) or open source software and strictly prohibits the usage of pirated and unlicensed software. Licenses of all software are maintained by the technical team and Office head.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers	
55	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File
4.3.3 - Bandwidth of internet connection in the Institution	
A. ? 50MBPS	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
575503	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	

College Development committee assesses every year the physical and academic support facilities in the college. As per the requirement, new facilities are provided. IQAC of the college reviews all facilities available in the college it takes feedback from all the heads of academic and non academics departments regarding facilities required. The IQAC makes the proposal to update the required facilities and present it to the CDC for final approval. Principal and Maintenance committee reviews CDC to be regularized and as per the requirement CDC are done with various agencies regarding maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

310

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
240	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
240	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>E. None of the above</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

--

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is constituted as per Sant Gadge Baba Amravati University, Amravati guidelines and directions, (as per Maharashtra Universities Act 1994 and 2016). The members of the student councils are as follows: - Rank holder students of each class as a class representative, NSS representative, sport representative, Cultural representative, Ladies representative. They were nominated on the basis of order of merit in university examination. These representatives elect the secretary of student council, who represents college as university representative at university Student Council. The student representatives are also nominated by the Principal on various committees and activities, to organize various co-curricular and extracurricular activities in the institution. They rendered their active support and assistance in organization and arrangement of different programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni Association in the college. The association has started functioning but the institution has not been able to get the association registered yet. The Alumni meeting is organized every year in the institute. The institution intends to get it registered soon and make sure that the association contributes to the development of the institution to its best. At this initial stage no monetary contribution has been received from these students, alumnae share their knowledge, experiences with the admitted students they are eager to support the institute in different forms. Hopefully, the association would play a significant role in the upliftment and quality enhancement of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To be pre-eminent educational institution which prepare students of diverse backgrounds for productive careers by providing them with a student-centered, practically focused and quality-learning experience to develop national spirit.

Mission

To graduate students for their overall development and to meet the challenges of the rapidly changing world. This will be accomplished through the well qualified faculties who care about students and their success. A dynamic and up to date curriculum which has an optimal balance between theory and practical. Laboratories, computer facilities and smart classrooms on par with contemporary institution in the region. Unique co-curricular activities and opportunities for students to participate in the research and social activities to contribute the nation.

To execute the above Vision and Mission, the visionary Academic leaders of the Institute are acutely vigilant in strategizing and implementing initiatives that lead to the holistic development of all the Stakeholders of the Institute and correspondingly the Institute. In view of this, the Institute makes it a point to pro-actively engage all its Stakeholders in forming the Vision and Mission statements. Also, on the basis of the feedback and inputs received from Stakeholders, The Institute plans curricular, co-curricular and extra-curricular activities, long and short term goals, frame and evaluate objectives, etc. The Governance of the Institute is also aligned to achieve its Vision and Mission and is also reflective of a Participative Management. It comprises of various Bodies/Cells and Committees viz; Governing Body and College Development Committee, Internal Quality Assurance Cell (IQAC) and Functional Committees. The minutes of meetings of all the bodies/committees/cell are maintained properly and valuable suggestions given by them are implemented. The Governing Body is the apex decision making authority and guiding force behind all the academic and non-academic endeavors of the Institute in order to sustain the current requirements of all the key stakeholders and Society at large. The College Development Cell is actively involved in the preparation of the overall comprehensive development plan of the Institute like Academic, Administrative and Infrastructural growth. The Internal Quality Assurance Cell: facilitates the creation of a learner- centric environment fostering Quality education and faculty evolvment to adopt the required knowledge and technology for participatory teaching and learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The institution has an effective strategy for delegating authority and providing operational autonomy to all academic departments and associations to work towards decentralized governance. Governing body headed by the Principal, Staff Council and IQAC formulate working procedures and delegates the academic and operational decisions. HODs along with faculty are empowered and given freedom to take decisions for the constructive growth of the Department. All co-curricular and extension activities are planned and executed by the coordinators. HODs take independent decisions on finalization of academic calendar, finalising the schedule of internal assessment, field visit, organizing departmental workshops and seminars etc. The different committee members in charge of organizing various events take independent decisions on the schedule of the event.

2. COVID-19 Counter Initiatives Safety Security along with excellence in academics became the top priority during the outbreak of COVID 19. All faculty members under the supervision of Principal find the best solutions for completing the syllabus in the academic year 2020-21 and conduction of internal examination through online mode to handle the pandemic situation.

- Facilitated Network, Wi-Fi, Connectivity with adequate Bandwidth to continue academic activities such as online teaching learning, Assessment and Evaluation with Online examination by the direction of SGB Amravati University, Amravati.

- Sanitization of physical infrastructure, classrooms, corridors, washrooms, office areas, distribution of masks, maintenance of hygiene.

- Health Safety COVID-19 specific advisories, posters, signage and instructions are displayed at important places in the

campus to bring out awareness and reinforce responsible behavior

- Screening and social distance protocol, temperature reading and sanitization are followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- For efficient Teaching Learning procedure the academic calendar is prepared as per the guidelines given by SGB Amravati University, Amravati and followed by the departments.
- For Effective Leadership and Participative management: Institute decentralize the academic, administration and student related authorities & responsibilities.
- IQAC plays an important role to Develop, maintain and regularly update the document of all the processes involved in the academic and administrative activities and the forms to implement the processes. Satisfactory survey by collecting feedbacks from students, parents, alumni and actions are taken to ensure that the college satisfies all its stakeholders.
- For ensuring effective governance: Management approves the up gradation & maintenance of the Infrastructure of the institute. Promotion of various faculty career advancement programs, Approval for posts etc.
- To review the examination results (Internal as well as External) of all programs; result analysis and their improvement strategies. To review the awards and scholarships for students based on the performance in co-curricular and Extra-curricular activities etc
- Faculty motivates Students to Participates in various competitions for their overall development.
- Institute takes initiative measures for Employees Advancement & Welfare like seminars, conferences and workshops participations. Institutes adopts proper discipline by using CCTV Cameras in campus and allowing the students only with I-cards and proper uniform.

- The institute have Grievance committee and box for proper functioning like raising voice against all kinds of discrimination in a proper manner. Financial Planning & Management is done by management, Principal and departments at various level and annually audited.
- Institute insures the Constant Growth in research and Innovation through faculty and students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient which reflect through policy implementation, administrative setup, appointment and service rules. In Maharashtra, all public universities are governed by the Maharashtra Public Universities Act, 2016. The Service rules of teaching and non-teaching staff regarding recruitment (As per section point no 102, Chapter IX MPUA-2016), promotions (As per the norms and guidelines of UGC and other guidelines issued by the state government from time to time. The College issues advertisement for recruitment to the teaching posts in leading daily newspapers. The recommendations of the Selection Committee as per UGC Regulations on minimum qualifications for appointment of teaching and non-teaching staff in colleges. There only three designations in respect of teachers in College namely, Assistant Professors, Associate Professors and Professors.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://bspatelcollege.com/Resources/Downloads/download_1648119869.35306_Organogram__1_.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our institution, staff welfare is given foremost importance. In connection with this, existing welfare measure for teaching and non-teaching staff are itemized below:

- Canteen has been established which are accessible by staff during the working and extended hours.
- Internet and free Wi-Fi facilities are also available in campus for staff.
- Summer and Winter Vacations for faculty members as per the guidelines given by university.

- Staff members are motivated and provided financial support for Faculty development programs (FDP).
- Skill development courses are organized for non- teaching staff to enhance their skills in work environment.
- There is Biometric attendance facility which is used for attendance and leave record.
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute by financial support scheme every year.

Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually. The

objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS). Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score. The various parameters for staff members are assessed under different categories. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance. Two faculty members got the benefits of CAS and promoted L-10 to L-11.

File Description	Documents
Paste link for additional information	file:///C:/Users/BS%20Patel/Downloads/_pdf_15_794Part-I-ExtraOrdinaryDirectionNo.17-2019.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Mobilization of Funds, the student Tuition fee is the major source of income for the institute.

Before beginning the financial year, Principal and Heads of Departments prepare the budget. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. The budget is scrutinized and approved by the college development committee.

The management provides need-based loans to college. For Optimal utilization of resources the college grants can be sanctioned to faculty such as to present research papers or to attend National or International Conferences, workshop, orientation and refresher courses. The optimal utilization is

ensured through encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

However following may be two examples of best practices institutionalized:

- Academic Audit through IQAC :

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the College Development Committee for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra co- curricular performances.

- Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching

-learning process. IQAC always encourage teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. Periodically IQAC has trained teachers and non-teaching staff to use ICT by arranging different workshop i.e. Google Apps, Video conference, use of e-mail, handling ICT instrument etc. The educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission to various programs, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Induction program, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities.

Students are apprised of the Time-Table, program structure, syllabi of the courses before the semester commences.

Important announcements are made for attendance and conduction of classes are monitored by the Principal, HODs and teachers.

Feedback from students is also taken individually by teachers for their respective courses, by faculty and directly through IQAC. Students are also free to approach the Principal of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the principal and HODs and individual faculty members.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last years include the following:

- Introduction of Daily Home Assignments
- Online Examination Processes
- Curriculum Development Workshops in many subjects
- Green initiatives in Campus - tree plantation.
- MoUs with prestigious Institutes and other agencies
- Application for NIRF Certifications
- Partcipation in Unnat Bharat Abhiyan

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is one of the important key challenges. The institute conducts gender equity promotion programs. Guest Lectures are conducted to speak on the given topic which highlights the importance and role of women in the society.

Institution has a highest standard of ethical conduct in making decision and exercising our responsibilities. Our institute provided equal opportunities to all individuals irrespective of gender, birth or other status.

The institution formed the following committees:

- Committee For Prevention of Sexual Harassment of Women Staff
- Student council and students' welfare committee
- Staff welfare committee
- Grievance committee for women
- Women's development cell (Vishakha)
- Vidyarthini Manch
- Study tour & excursion committee
- Student teacher guidance scheme
- College Student Responsibility Cell (CSR)

The institution provides safety and security facilities for the staffs and students such as Security checkpoints at entry and

exit, Extensive surveillance network with 24x7 monitored control rooms, Strict implementation of Anti-Ragging and Anti-Smoking, Women faculty members go along with girl students when they participate in outdoor activities or tours, A complaint box is arranged to receive grievances or suggestions from the students, Only students with valid identity cards are allowed into the campus.

File Description	Documents
Annual gender sensitization action plan	http://bspatelcollege.com/Resources/Downloads/download_1644836790.33422_7.1.1%20Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://bspatelcollege.com/Resources/Downloads/download_1644836674.53794_7.1.1%20Specific%20facilities%20provided%20by%20the%20institution%20for%20women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste

College provided with different Dustbins for plastic waste and for paper waste. Paper waste is collected and decomposed in composition pit. Plastic waste hand over to scrap dealer for recycle.

College adopts paperless concept by digitization of office procedures through official authorized electronic means via WhatsApp as group, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions.

Liquid waste management

RO plant wastewater is diluted with washbasin and water cooler wastewater and used for gardening, watering trees etc.

The chemical waste management policy in chemistry and biology laboratory is based on the 2 steps i.e. Minimize and Recycle.

Minimize

- Use minimum quantities of chemicals, i.e. lower concentrations, to the extent that gives satisfactory experimental results.
- Replace conventional methods of performing experiments with greener methods wherever possible.
- As far as possible, replace demonstrations with instructive videos.

Recycle

Use separate containers for acid wastes, base wastes, solutions of oxidizing agents and Organic solvents instead of throwing them, collected waste must be used for cleaning purposes.

E waste Management

Collection of e-waste twice a year from Computer Lab, physics Lab, ICT center, accounts section, Library and Departmental rooms and disposed safely through scrap dealer.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://bspatelcollege.com/Resources/Downloads/download_1644828502.05464_7.1.3%20Geo%20tagged%20photographs.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	B. Any 3 of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth the college organizes and conducts several activities. To build and promote an environment for ethical, cultural, and spiritual values among the students and staff, to develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated in the campus with the initiative and support of the management to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like Teacher's Day, Republic Day, Mahatma Gandhi Jayanti, Shivaji Maharaj Jayanti, plantation, Independence Day, Women's Day, Yoga Day, Shiv Rajyabhishek y, festivals like Rakshabandhan, Makarsankranti etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The core values of the institution are

- To contribute to the development of the nation and skill

development.

- To provide equal opportunity without any discrimination of gender, cast, religion, region or disability
- To embrace diversity with inclusion, to inculcate desirable social, cultural, economic and environmental value systems in students.
- To respect dignity and self-esteem of stakeholders.
- To develop creativity, motivation, honesty and integrity with disciplined commitment.

Skill developmental cell of Bapumiya Sirajoddin Patel Arts, Commerce and science College, Pimpalgaon Kale conducts soft skill development program. The motive of the problems to facing in the future. The program introduces realities of the industries and community the serious skill gap along with explaining the importance of how soft skill play an important role in professional life. speakers also explain how we intend to import the training for acquiring the same. The institute celebrates republic day and Independence Day and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates the national festivals and birth anniversaries of great Indian personalities in the college campus every year to inculcate values and nationalism in the students. The celebrations include flag-hoisting, Poster Presentations, Shivaji Maharaj Jayanti, Sant Gadge Baba Jayanti, Shiv Rajyabhishek Din, Celebration of Raksha Bandhan. Eminent personalities are invited to motivate staff and students by their inspirational speeches on those days.

Republic Day and Independence Day:

Every year the Institution celebrates Republic Day and Independence Day hoisting the national flag by Chief Guest of the Programme. Students and staff salutes the flag and then sang the National Anthem.

Gandhi Jayanthi:

Gandhi Jayanthi is celebrated in memory of the Father of the Nation.

Teachers Day:

The Institution celebrates Teacher's Day commemorating the birthday of Dr. Sarvepalli RadhaKrishnan.

Women's Day:

Women development cell organizes Women's Day on 8th March for the girl students and lady staff members in the college and conducts various events and competitions.

Yoga Day:

International Yoga Day is celebrated on 21st June every year in the campus. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some yoga asanas.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

Title of the Practice: Regular ABO Blood group and Hb Test for girls

Goal:

- To know the blood group of the student.
- To aware the girls about rare blood group and its impact.
- To know the Hb percentage at present time.
- To monitor a medical condition of Girls.

Estimation of amount of Hb in Human blood is very important. Because it is very important

Protein that carries oxygen to our body, if Hb percentage is not normal, it means you have a low red blood cell (RBC'S) which causes anemia.

The Context:

Hb test is very important for monitoring of general health to screen for a variety of disorders such as anemia, polycythemia Vera. Now a day's students do not take balance diet on time due to their fast life and day to day tensions, in such a condition if they experiencing weakness, fatigue and shortness or dizziness, these sign and symptoms may leads to anemia and hence Hb test may help to diagnose these or other medical conditions.

The practice:

Notice circulated in classes explaining the activity of estimating the amount of Hb in body, those who experience frequent weakness, fatigue, dizziness were asked to attend the test, then those who don't know their Hb percentage were asked to attend the Programme of hemoglobin detection.

Evidences of Success:

Anemia increases perinatal risks for mothers and newborns and contributes to preventable mortality. Accurate, low-cost, simple-to-use tests to detect anemia might help to address health inequalities by improving the detection and subsequent management of women with anemia, particularly severe anemia, in low resource settings. Red blood cells carry oxygen to all of the cells in the body. A shortage of red blood cells can cause symptoms such as:

- Feeling tired (fatigue)
- Feeling weak
- Feeling cold
- Feeling dizzy or light headed
- Shortness of breath
- Pale skin

BEST PRACTICE 2

Title of the Practice: Teacher Sponsored Award to academic toppers

Goals:

- To ensure that our students are provided with an appropriate guidance and support to perform with distinction in the University Exams and thus, reward their efforts.
- To support campus in teachers training for preparing the student well in the University exams.
- To recognize and award the efforts of the students for exhibiting brilliant performances in the University exams.
- To motivate the students for scoring in the university examination.

Context:

Student's development is one of the aims of the college. The College has been prompt and generous in recognizing, appreciation and encouraging the meritorious students towards excellence in curricular and extracurricular activities. Special Cash Prizes are awarded to the students securing ranks and prizes in Academic. Cash Prizes are awarded for the Students securing first or second rank in every semester or every year or securing centum in individual subjects in every academic year. The institute believes that a motivated Students can be a significant factor in institute's success. When students are motivated to work at higher levels of their skills and abilities, the institute as a whole runs more efficiently and is more effective at achieving its objectives and goals. For this reason, the institute has understood the power of reward systems and how they are helpful in influencing Students behavior.

The Practice:

The institute has constituted the following rewards for students.

1. **Topper of the Class:** The student who ranks first in the class in the University examinations is declared as

Topper of the Class.

2. Subject Topper: The Student who scores maximum marks in subject is declared as Subject Topper.
3. Girls Topper: The girl student who ranks first in the class in the university examination is declared as topper of the class.
4. Outstanding Sportsman: Student who perform outstanding in the university intercollegiate sports competitions.

Evidences of Success:

Rewards are positive outcomes that are earned as a result of 'students' performance and achievement. These rewards are aligned with institute's objectives and goals. The mode of reward is in terms of cash prize. Every year at the beginning of the academic year counselling of the students is done by the faculty and the HOD also addresses them at the time of induction programs. It has been noted that the academic performance of students has always been on the rise and the result analysis done every semester is a proof of it. The result analysis not only give the data about the performance of the students during the semester exams, but also on analysis the faculty will be able to judge whether a particular student good in analytical or theory subjects, what kind of remedial measure is needed to solve their problem etc., Every semester the faculty is encouraged to achieve 100% result in their respective subjects. The review of the results has shown that the students have performed better as the course progresses and there has been an incremental academic growth in their performance.

Problems Encountered and Resources Required:

The monitoring of the incremental academic growth of the students is a success story of college and all the other institutions of our group are now following our footsteps in implementing this system, However as every success story has a turbulent phase, so also this system when implemented had its own share of problems like non co-operation from the students in accepting the study hours at the college.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINGTIVENESS

The Satpuda Shikshan Va Gramin Vikas Sanstha was established in 1991 with the inspiration of Late Bapumiya Sirajoddin Patel alias B.S. Patel sir, with vision and mission of providing educational facilities and quality education to rural and tribal students having special emphasis on girls education. The organization is getting patronage and continuous guidance from dedicated dignitaries, who have established their credentials in their respective field and who have provided various services for the society. We practice highest standard of ethical conduct in making decision and exercising own responsibilities. With trust on students, teachers and employees. The staff is having ability to make decisions at most appropriate level. The Bapumiya Sirajoddin Patel arts, commerce and Science College is the only science college awarded minority status by Sant Gadge Baba Amravati University Amravati with subject like Mathematics Microbiology and Computer Science which is not available in the college of Adjust Block, Like Nandura, Sangrampur, Malkapur. The college have well qualified devoted and research oriented staff with full time experienced principle. We have Best students of academic year Award and Hajjan Jaitunbi Bapumiya Patel scholarship and Educational Assistance Scheme. We try to keep our students more concern with latest developments, social responsibilities and concern for society's upliftment Programs include:

- Adoption of Nandura railway station for cleanliness under "Swachhta Hi Seva" appealed by Hon'ble Prime Minister of India
- As per UGC "Swachhta Pakhwada" from 15 Jan 2020 to 30 Jan 2020.

- Awareness about ban on plastic with distribution of cloth and paper made bags as solution.

During Covid-19 pandemic and National lockdown the college in co-ordination with management worked for the nearby villages with the help of the students and distributed food grain and essential commodity to the needy people's where most of our students resides. The college premises was provided to the administration as a quarantine centre. The staff with the help of students organize various awareness programmes involving villagers and especially family members of students during Covid-19 pandemic. The college has distributed sanitizer, masks to PHC's, Police stations, gram panchayat of Pimpalgaon kale, Jalgaon jamod and Nandura. The pandemic lockdown time has been utilized for arranging various activities to keep good mental health of students and staff. A National level E-workshop for non-teaching staff was organized by IQAC with 3086 registration and 1023 active participations, certificate course of Yoga with 1525 active participation, Covid-19 awareness and prevention program for students, parents and villagers was organized from time to time during lockdown period.

Financial support provided by the college:

Sr. No.

Event

Institutional Funding

1

Donation to Chief Ministers Relief Fund by faculty - COVID 19, Maharashtra, India

RS. 126108 /-

2

COVID 19 expenses

RS. 7446 /-

We believe in the professional courteous and timely response to

students in fulfilling their needs for access to service, support information and technology to achieve their goals.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Schedule for Academic Year 2021-22

Sr. No.

Activities

Date/Month

1

Induction Program

20 - 25 September 2021

2

International Ozone Day

September 2021

3

Pesticides Awareness Program

October-2021

4

Science Awareness Program for School students

October-2021

5

Career Counseling Program

November-2021

6

Quiz Competition

December-2021

7

Soil Analysis

December-2021

8

World Soil Day

December-2021

9

Celebration of Ramanujan's Birth anniversary as National
Mathematics Day

22 - December

10

Student Council

As per University Guidelines

11

Soft Skill Program

January-2022

12

Industrial Visit

January-2022

13

One Teacher - One skill Activity

January-2022

14

Blood Donation Camp

January-2022

15

Career Guidance

February 2022

16

World Wetland Day

February 2022

17

Alumni Meet, Parents Meet

February 2022

18

National Science Day

19

Competitive Examination Guidance

March 2022

20

Ecofriendly Holi celebration Awareness Program.

March 2022

21

International Women's day

March 2022

22

Placement Cell Activity

April 2022

23

Prize Distribution

April 2022

24

World Environment Day

5 June 2022

Following events/ works have to conduct accordingly.

1) Plastic Free Campaign, 2) Convocation 2020-21, 3) Plantation Program,

4) Swachhta Pakhwada 2022, 5) NIRF, 6) AISHE.